

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Melksham CATG - Date of meeting: 9th May 2019			
1.	Attendees and apologies			
	Present:	Cllr Roy While, Peter Dunford (WC), Ron Robinson (Semington), Mike Kasasian (Semington), Chris Clark (WC), Mark Stansby (WC), Lorraine McRandle (Melksham Town), Alan Baines (Melksham Without), Richard Clark (Atworth), Malcolm Jones (Steeple Ashton), Cllr Pat Aves, Cllr Jon Hubbard, Cllr Jonathon Seed, Cllr Phil Alford,		
	Apologies:	Ian Pendlebury (Bulkington), Andy Cadwallader (WC), Brian Warwick		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Melksham Area Board meeting on the 13 th February 2019.	CATG to note.	
3.	Financial Position			
		The closing balance for financial year 2018 / 19 is confirmed as £12,149.78 (see Appendix 1). This surplus is carried forward to 2019 / 20.	Area Board to note.	Roy
		The annual award to Melksham CATG is confirmed as £13,225. The opening balance for this financial year, less previous commitments, therefore stands at £17,024.78 (see Appendix 2).		

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4.	Top 5 Priority Schemes			
a)	4966 – Seend High Street - crossing facility Phase 2 – request for coloured surfacing and / or bollards to highlight the crossing point	<p>A design and estimate has been issued to the Parish Council for consideration (see Appendix 3).</p> <p>The estimate to provide the coloured surface and bollards is £1350 or to provide the coloured surface only, £795.</p> <p>The CATG has already agreed to contribute £600 (the previous underspend on Phase 1).</p> <p>The Parish Council have considered these options and wish to proceed with the coloured surfacing work only.</p>	<p>Area board to note</p> <p>Highways to arrange implementation.</p>	<p>Roy</p> <p>Mark</p>
b)	5726 – A361 Seend Bell crossroads – request for a review of the junction in the interest of road safety.	<p>A site meeting was held on May 1st between Highway officers and members of the Parish Council to discuss the improvements recently introduced.</p> <p>The Parish are generally satisfied with the work which has taken place. Concerns were raised about visibility issues to the Give Way sign on approach from Bolland's Hill. The issue is caused by a protruding hedgerow and discussions are to take place with the Area Highways team to address this.</p> <p>Both Highways and the Parish will continue to monitor the collision record at the crossroads.</p>	<p>To recommend to the Area Board that this Issue be closed.</p>	<p>Roy</p>
c)	4960 – Broughton Gifford – Traffic Management at Bishop's Seat	<p>The proposal has been advertised and no objections were received.</p> <p>A construction pack has been issued to our contractor and we are waiting for the scheme to be programmed.</p>	<p>Area board to note</p>	<p>Roy</p>

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d)	Issue 3340 Melksham Coronation Road area – request for 20 mph limit	Ball park estimate is £13,000 - £15,000 to be split 3 ways with CATG, Town Council and Area Board paying 1/3 each. Proposals are currently on advert with the closing date for objections being 13 May.	Area board to note	Roy
e)	6055 – Broughton Gifford – request for Gateway features at the 3 entrances to the village.	The Parish have indicated that they would fund up to 50% of this project, although the cost is not yet known. Site meeting has been held between the Parish Council and Highways. PC are considering their options.	Area board to note	Roy
5.	Other Priority schemes			
a)	6574 – Broughton Gifford, Mill Lane – request for measures to control freight movement	A ball park estimate for this project is in the region of £3,300 and CATG have agreed funding up to £2,200. Detail design work underway.	Area board to note	Roy
b)	6914 - A350 Beanacre – request for ground socket to assist SID deployment	Request for a socket at the south end of the village for the installation of the SID to face northbound traffic. A site visit has been made but siting the socket is proving difficult. Highways to meet with PC representative on site to discuss options.	Area board to note Highways to arrange meeting	Roy Mark
c)	6927 Steeple Ashton. Acreshort Lane – request for Playground warning signs	Proposal for one warning sign. Ball park cost for work is £300. A position for the sign has been agreed with the PC. Highways to arrange installation.	Area board to note Highways to action	Roy Mark

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6.	New Requests / Issues (issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	6048 – Melksham Lowbourne Rd and Church Lane – request for Bus Shelters	<p>Melksham Town Council wish to pursue 2 x shelters and have offered a contribution of up to £9,000 towards these.</p> <p>The group request that Highways undertake a feasibility study.</p>	<p>To recommend to the Area Board that this Issue be added to the Priority Schemes list.</p> <p>Highways to action</p>	<p>Roy</p> <p>Mark</p>
b)	6386 – C20 Seend to Worton nr Bulkington junction – speeding concerns	<p>Issue submitted by the Parish Council</p> <p>The signs have now been upgraded at this junction.</p>	<p>To recommend to the Area Board that this Issue be closed.</p>	<p>Roy</p>
c)	6527 – Outmarsh – request for direction signs to Air Ambulance HQ.	<p>Issue considered by Melksham Without Parish Council.</p> <p>The Parish raise no objections to signs being provided although they are unable to make a contribution towards this.</p> <p>Concerns over Bus Gate enforcement to be addressed outside of the CATG process.</p>	<p>Highways to develop a signing scheme for consideration by Wiltshire Air Ambulance as soon as staff resources are available.</p> <p>To recommend to the Area Board that this Issue be closed.</p>	<p>Mark</p> <p>Roy</p>
d)	6650 linked with 6652 and 6662 – Seend High Street – concerns about speed, volume and ability to cross the road to reach bus stops	<p>Issues considered by the Parish Council.</p> <p>The results of a metro count give the 85th percentile speed of 34.6 mph which is below the threshold for intervention.</p> <p>The results were noted by CATG with no further action to be taken.</p>	<p>To recommend to the Area Board that this Issue be closed.</p>	<p>Roy</p>

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e)	6697 – Atworth Mead Park – request to extend the double yellow lines	<p>Issue submitted by the Parish Council</p> <p>The Parish Council wish to add some additional sites for consideration.</p> <p>The CATG is unable to contribute towards this project, which is now estimated at around £3,000.</p>	<p>To recommend to the Area Board that this Issue be added to the Priority Schemes list.</p> <p>Parish to forward list of sites to Highways.</p>	<p>Roy</p> <p>Parish Council</p>
f)	6711 – Melksham Church Lane – request to extend the double yellow lines	<p>Issue sent to the Town Council for consideration</p> <p>The Town Council have written to the resident to advise that the situation will be monitored for 6 months.</p> <p>The Town Council has not received any further reports and are content to close this issue.</p>	<p>To recommend to the Area Board that this Issue be closed.</p>	<p>Roy</p>
g)	6763 Broughton Gifford Melksham Lane – speeding concerns near The Bell	<p>Issue submitted by the Parish Council.</p> <p>Metro count ordered – awaiting results.</p>	<p>Area board to note</p>	<p>Roy</p>
h)	6764 Broughton Gifford The Street – speeding concerns by Hollybrook House	<p>Issue submitted by the Parish Council.</p> <p>Metro count ordered – awaiting results.</p>	<p>Area board to note</p>	<p>Roy</p>
i)	6834 Melksham Hazelwood Road – speeding concerns	<p>Issue submitted to the Town Council for comment.</p> <p>No update from Town Council, item deferred to next meeting.</p>	<p>Area board to note</p>	<p>Roy</p>
j)	6932 Steeple Ashton, Newleaze – request for dropped kerbs	<p>Issue submitted by the Parish Council.</p>	<p>To recommend to the Area Board that this Issue be added to the Priority Schemes list.</p>	<p>Roy</p>

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		<p>Site meeting has been held between the Parish Council and Highways. Ideally, 2 pairs of dropped kerbs are required at Homeleaze and Newleaze.</p> <p>A ball park estimate for this work would be in the region of £2,500 to £3,000. The Parish are prepared to contribute 1/3 of the cost.</p> <p>The group request that Highways undertake a feasibility study.</p>	Highways to action	Mark
k)	7049 A365 Redstocks – request for Junction Improvements	<p>New Issue supported by the Parish Council</p> <p>Highways to investigate current situation and report back at the next meeting.</p>	<p>Area Board to note</p> <p>Highways to action.</p>	<p>Roy</p> <p>Mark</p>
l)	7166 A350 Western Way dual carriageway – safety concerns at Puffin Crossing	<p>New Issue raised by the Parish Council</p> <p>Highways to investigate current situation and report back at the next meeting.</p>	<p>Area Board to note</p> <p>Highways to action.</p>	<p>Roy</p> <p>Mark</p>
m)	7167 Bowerhill Westinghouse Way – request for parking controls	<p>New Issue supported by the Parish Council</p> <p>Similarly to Issue 6697 at Atworth, the group are unable to support the Parish financially with this request.</p> <p>A ball park estimate for this work would be in the region of £2,500.</p>	<p>Area Board to note</p> <p>Parish Council to give this further consideration.</p>	<p>Roy</p> <p>Parish Council</p>
n)	7176 Redstocks – request for village nameplate and single track road sign.	<p>New Issue raised by the Parish Council</p> <p>The Parish are willing to fund this request.</p>	<p>To recommend to the Area Board that this Issue be added to the Priority Schemes list.</p> <p>Highways to action</p>	<p>Roy</p> <p>Mark</p>

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7.	Other items			
a)	Melksham - Shurnhold and Dunch Lane	Highways to produce a report on the proposals including the comments that have been received from the town and parish. No update to report.	Area Board to note.	Roy
b)	Freight Strategy and Management	Wiltshire Council is to develop a new Freight Strategy in preparation of the 4 th Local Transport Plan. Freight Management Studies will be suspended until a new strategy has been agreed. Please refer to appendices 4 and 5 for further information released by our Cabinet Member for Highways and Transport.	Area board to note	Roy
c)	Pavement and Footway Improvement Schemes	During 2019/2020 there will be a £1M countywide budget for resurfacing / maintenance of footpaths. CATG to agree the list of sites, see Appendix 6. Wiltshire Highways will prepare a revised list following discussions at CATG.	Area board to note. Agreed to allow a further week for parishes to input to process. Highways to action	Roy Andy / Chris
8.	Date of Next Meeting: 3 October 16:00 hrs – venue to be confirmed			

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Melksham Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

3. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£16,819.78**

4. Legal Implications

4.1. There are no specific legal implications related to this report.

5. HR Implications

5.1. There are no specific HR implications related to this report.

6. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

7. Safeguarding implications

8. Recommendations to the Melksham Area Board

8.1 – To close the following issues: **5726, 6386, 6527, 6650, 6652, 6662 and 6711**

8.2 – To add the following issues to the Priority List: **6048, 6697, 6932 and 7176**